

CALENDAR COMMITTEE MEETING MINUTES

January 26, 2018

Interactive Video Classrooms

Vernon Campus and Century City Center

Member	Vernon College Position	Present	Not Present
Shana Drury	Associate Dean of Instructional Services, Interim Co-Chair	X	
Joe Hite	Dean of Admissions & Financial Aid/Registrar, Co-Chair	X	
Sharon Dennis	Admissions and Records	X	
Jesse Dominguez	Director of Housing	X	
Michelle Downes	Administrative Assistant, Vice President of Instruction	X	
Melissa Elliott	Director of Financial Aid	X	
Greg Fowler	Division Chair Behavioral & Social Sciences, Criminal Justice Instructor	X	
Clara Garza	Counselor		
Linda Haney	Administrative Assistant, Vice President of Instruction – Century City Center	X	
Kristin Harris	Associate Dean of Student Services	X	
Mark Holcomb	Division Chair Industrial and Information Technology, Industrial Automation Instructor		X
Bettye Hutchins	Faculty Senate Representative - History Instructor	X	
Barbara Jinks	Faculty – Mathematics Instructor	X	
Joe Johnston	Division Chair Communications, English Instructor	X	
Christie Lehman	Student Billing Accountant	X	
Anne Patterson	Coordinator of Community and Recreational Services – Vernon		X
Amanda Raines	Director of Admissions and Records	X	

Dr. Mary Rivard	Director of Associate Degree Nursing	X	
Maria Servin	Assistant Registrar	X	
Marissa Underhill	Faculty – Sociology Instructor	X	
Paula Whitman	Division Chair Mathematics and Sciences, Mathematics Instructor		X
Jack Williams	Faculty – Drama/Speech Instructor	X	

Shana Drury called the meeting to order at 11:00am and thanked everyone for attending. Mrs. Drury had emailed calendars from Wichita Falls Independent School District, the Texas Higher Education Coordinating Board mandated common calendar, the holiday calendar for 2018-2021 and the proposed calendar for 2018-2019.

The only suggestion was to move Sport's Day from the Thursday in October to a Tuesday which is what was done in 2017-2018. This would provide a more equitable learning experience for students enrolled in lab courses in which the labs meet once per week. There was some discussion about the Tuesday before the scheduled Sport's Day but due to finals the best date was Tuesday October 9th.

With the corrected Sport's Day Joe Johnston made a motion the proposed calendar be submitted to the VC Board of Trustees for their review at the February 14th board meeting. The motion was seconded by Greg Fowler and the motion passed unanimously.

There being no further business, Mrs. Drury adjourned the meeting at 11:11 am.